

Dear Family,

Thank you for your interest in providing your child the opportunity to grow in our Children and Family Services program. To complete the application process, please provide the following:

Verification of...	Such as a copy of...
<p>Income Current from the past 30 days and changes within the past twelve months from all sources, including</p>	<ul style="list-style-type: none"> • CFS or at- risk referral letter • Homeless referral letter or written parental declaration • Income verification <ul style="list-style-type: none"> ○ paycheck stubs/ employer letter with contact information ○ Child/Spousal support payments ○ CalWorks / Cash-aid / TANF ○ Unemployment/disability/worker's compensation insurance payments ○ Social security payments (SSI/SSA) ○ Foster Care /Adoption assistance ○ Financial-aid/ scholarships/ grants/fellowships ○ Dividends / rental income/settlements/ etc.
<p>Family Size At least on of the documents listed must be provided for ALL children in the family <i>not applicable for expectant families</i></p>	<ul style="list-style-type: none"> • birth certificate • adoption documents or records of foster care placement • court orders regarding custody or guardianship • school, or medical records
<p>Address At least 1 document must be provided to verify the family lives in our service area.</p>	<ul style="list-style-type: none"> • lease/rental agreement • utility/ cable bill • medical or school mailers
<p>Need All adults in the family size must meet at least 1 of these categories (limited spaces for families who do not meet a need category)</p>	<ul style="list-style-type: none"> • employment verification (<i>completed & signed by parent</i>) • declaration of self-employment & supporting documents • training verification & class schedule • seeking employment plan • statement of parental incapacity (<i>completed & signed by health professional</i>) • seeking permanent housing plan
<p>Health Only for child that is applying for services <i>not applicable for expectant families</i></p>	<ul style="list-style-type: none"> • current immunization record • Physician's report & TB screening (<i>completed & signed by health professional</i>) • Documentation of health related issues (<i>e.g allergies, asthma, etc.</i>) • Copy of individual Family Service Plan (IFSP) or Individualized Education Plan (IEP) (<i>if applicable</i>)

Deliver this information in person, by mail, fax or email to:

Attention: Eligibility Services
Community Action Marin | Children and Family Services
555 Northgate Drive, Suite 201
San Rafael, CA 94903
Fax: (415) 883-6088
Email: enrollment@camarin.org

To ensure eligibility is appropriately determined, please answer all questions on the back of the application to the best of your knowledge. Answers will be used to establish enrollment priority for services. Incomplete applications will delay the process. If you have questions or need help filling out the application, please contact us.

We strive to ensure all families are given an equitable opportunity for enrollment. Due to limited space, we are not able to offer enrollment to every child and family that is eligible. In the event your family is eligible for services and we do not have a space we will place your child on our wait list.

Thank you,
Community Action Marin-Children and Family Services
Eligibility Services
(415) 526-7583